

**GOVERNMENT OF PUDUCHERRY  
OFFICE OF THE SPECIAL SECRETARY (REVENUE)  
DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT**

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No. 221024/DRDM/SSR/ACCTS/A9/2025-26

Date 21. 04. 2025

**QUOTATION NOTICE**

**Sub: DRDM- Purchase of 1 number of 27" All – in-one Desktop Computer – Quotations – Called for – reg.**

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Sealed quotations are invited for the provision, installation and commissioning of the following item for the use of the District Collector – cum – Special Secretary (Revenue), Puducherry on or before 02.05.2025 upto **03.00 p.m.** as per the terms and conditions detailed below.

Sl. No.	Description of materials	Rate to be quoted for the unit of
1	<b>27" All – in – One Desktop Computer (with MS Office LTSC 2024 professional plus and network security software for 5 years with license)</b>	1 No.

**Terms and Conditions:-**

1. **Quotation** : The quotation should be in a sealed cover super scribing as **"Quotation for the provision and installation and commissioning of 1 No. of 27" All-in- One Desktop Computer"** and should be addressed to **The Deputy Collector (HQ), O/o. the Special Secretary (Revenue), Department of Revenue and Disaster Management, Puducherry.**
2. **Payment** : Payment will be made by ECS or by DD in case ECS transaction fails within 30 days after receipt of the materials in good condition. If any items are found broken during transit, **a replacement or credit note** for the value of broken items should be sent immediately on receipt of intimation from this office to avoid the delay of payment in question. **No Advance payment allowed.**
3. **Validity** : (a) The rates to be quoted in the enclosed proforma including Basic value of the item, GST, Installation charges for both Hardware and Software etc should be mentioned clearly. The rates once quoted and approved will be final for **3 months** from date of acceptance and no deviation in rates will be allowed.  
(b) **Supply should be made within 05 days** from the date receipt of our supply order, otherwise the supply order may be treated as **"cancelled"** and orders will be placed to L2 bidder and the **difference of the cost will be collected from L1 firm.**  
(c) The computer should be supplied strictly in accordance with the specifications mentioned in the requirement. The items which are not conforming to the specifications will be returned to supplier at their own cost.  
(d) Quotations received either in person/post after the time prescribed above will summarily be rejected. The undersigned has all rights to reject the quotations.  
(e) **A certificate to the effect that the conditions mentioned above are accepted should be furnished along with the quotation.**
4. **Delivery** : Delivery should be made in Freight on Road Puducherry.
5. **Warranty** : **Five years**
6. **Note** : **No quotation/Tenders/Invoices will be entertained unless Income Tax Permanent Account Number (PAN) and GSTIN Number is prominently quoted.**

  
DEPUTY COLLECTOR (HQ)

**Copy to:**

The Special Officer – cum – Web information manager,  
O/o. the Special Secretary (Revenue), Puducherry.

**with a request to host the Cancellation of  
Quotation Notice in the Website.**

## ANNEXURE

Category	Specification	Bid Requirement (Allowed Values)
Motherboard	Chipset Series	Intel Q Series, Intel Z Series Or higher
	Chipset Number	Intel Q 370, Intel Q470, Intel Q570, Intel Q670 Or higher
Processor	Processor Make	Intel
	Processor Generation	13.0 Or higher
	Number of Cores per Processor	16, 24, 22 Or higher
	Processor Description	Intel Core i7, Intel Core i9 Or higher
	Processor Number	Intel Core i9 13900, Intel Core i7 13700 Or higher
Graphics	Size of Memory in Case of Dedicated Graphic Card (GB)	0, 1, 2, 3, 4, 8 Or higher
Operating System	Operating System (Factory Pre-Loaded)	Windows 11 Professional
Memory	RAM Size (GB)	16, 32, 64 Or higher
	RAM Expandability up to (using spare DIMM Slots in GB)	64 Or higher
Storage	Type of Drives used to populate the Internal Bays	SSD
	Total HDD Capacity (GB)	500, 1000, 1500, 2000, 2500, 3000, 0 Or higher
	Total SSD Capacity (GB)	1024, 2048, 4096 Or higher
Display	Display Size (INCHES)	27 Or higher
	Display Type	Touch Screen Or higher
	Panel Technology	IPS, WVA Or higher
	Display Resolution (PIXELS)	1920x1080, 1920 x 1200, 3200x1800, 3840 x 2160, 3440 x 1440, 4096x2304, 5120x2880 Or higher
	Availability of Webcam integrated with Display	Yes

Category	Specification	Bid Requirement (Allowed Values)
Warranty	On Site OEM Warranty (Year)	5 Or higher
Additional Specifications	Keyboard and Mouse	Wireless
	Extra Software to be provided	MS Office LTSC 2024 professional plus and network security software for 5 years with license.

  
 2/1 DEPUTY COLLECTOR (HQ)